

**MEDICAL AND DENTAL COUNCIL OF NIGERIA**  
**PLOT1102, CADASTRAL ZONE B11, OFF OLADIPO DIYA ROAD,**  
**BEHIND PRINCE AND PRINCESS HOUSING ESTATE, KAURA DISTRICT, ABUJA.**  
TEL: 09-2913939, 2901349, 08108383881, 08134820351.

Website: [www.mdcn.gov.ng](http://www.mdcn.gov.ng)

**INVITATION FOR SUBMISSION OF TECHNICAL BIDS FOR 2017 ROUTINE PROCUREMENT**

In compliance with Section 25(2) (II) of Public Procurement Act 2007, the Medical and Dental Council of Nigeria, Abuja hereby invites interested, competent and reputable general contractors/suppliers to apply for this Pre-qualification and Tender exercise with relevant experience to submit their technical bids for Routine Procurements for 2017 operations, under the National Competition Biding Category.

**1.0 ELIGIBILITY**

- (i) Evidence of registration with Corporate Affairs Commission by inclusion of Certificate of Incorporation.
- (ii) Evidence of current Tax Clearance for the last three (3) years (2014, 2015 and 2016).
- (iii) Evidence of compliance with the Pension Reform Act, 2004 by inclusion of Pension Clearance Certificate.
- (iv) Evidence of compliance with the Industrial Training Fund (ITF) Amendment Act 2011 by inclusion of ITF Compliance Certificate.
- (v) Evidence of registration on the Bureau of Public Procurement (BPP) Database of Contractors, Consultants and Service Provider by inclusion of Interim Registration Report (IRR).
- (vi) Evidence of VAT remittance for the past three (3) years (2014, 2015 and 2016).
- (vii) Evidence of Financial capability to execute the project (bank reference letter/bank guarantee will form part of the evaluation criteria).
- (viii) Detailed Company Profile to include Memorandum and Article of Association/Curriculum Vitae showing evidence of professional qualification (s) of key professional staff.

- (ix) Evidence of experience in similar jobs including Letters of Awards and Completion Certificates.
- (x) Current License/Certificate and registration with relevant professional bodies and regulators (as applicable)
- (xi) Current Sworn Affidavit that:
  - (a) The company is not in receivership, insolvent or bankrupt.
  - (b) None of the Directors of the company has been convicted in any Court for any criminal offence including fraud and financial impropriety.
  - (c) No Officer of Medical and Dental Council of Nigeria, or the Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the company.

## **2.0 SCOPE**

**SCOPE1** – Printing of Master Register of registered practitioners

**SCOPE 2** – Design of MDCN Web Application Portal

**SCOPE 3** – E-Archiving of 100,000 doctors' files.

**SCOPE 4** – Procurement of books for Medical Library.

**SCOPE 5** – Project monitoring vehicles.

**SCOPE 6** – Rehabilitation/Repairs of access road to MDCN Headquarters.

**SCOPE 7** – Office equipment, furniture and fittings.

**SCOPE 8** – Drilling of boreholes in Abuja, Enugu and Ilorin offices of Council.

**SCOPE 9** – Purchase of Land and Construction of South East Zonal Office in Enugu.

**SCOPE 10** – Construction of 1000 Capacity Seater Multipurpose Hall (phase 2).

**SCOPE 11** – Computers & Accessories.

**SCOPE 12** – Office Stationaries.

**Note that:**

The scope of works and supplies stated above do not constitute conclusive description of the items. Bidders whose bids fulfil the minimum eligibility requirements will be invited to collect relevant Technical specifications for financial bids and considered in subsequent Routine procurement.

### **3.0 SUBMISSION OF BIDS**

The Bids Documents should be enveloped and sealed, stating the company name and the Lot number on the reverse side of the envelope and addressed to:

**The Acting Registrar,  
Medical and Dental Council of Nigeria,  
Plot 1102, Cadastral Zone B11,  
Off Oladipo Diya Road, Behind Prince and Princess Estate,  
Kaura District, P.M.B. 458, Garki, Abuja FCT**

All submissions should be inserted in the Tenders Box at the office of the Head of Planning, Research and Statistics Abuja.

### **4.0 CLOSING/OPENING OF TECHNICAL DOCUMENTS**

**All bidding documents must be submitted on or before 12 noon on Monday 22nd May, 2017, while the opening of the bids takes place immediately after closing time (12 noon Monday 22<sup>nd</sup> May 2017). Any bid submitted after the closing time stands rejected.**

Venue for Opening of bids shall be:

**MDCN Council Chambers,  
Medical and Dental Council of Nigeria,  
Plot 1102, Cadastral Zone B11,  
Off Oladipo Diya Road, Behind Prince and Princess Estate,  
Kaura District,**

### **5.0 OTHER INFORMATION**

Only Contractors/suppliers whose bids fulfil the minimum eligibility requirements will be invited to collect relevant Technical specifications for financial bids and considered in subsequent Routine Procurement.

### **6.0 DISCLAIMER**

This advertisement is published for information and invitation only. The entity will not be responsible for any cost or expenses incurred by any interested party/parties in connection with any response to this invitation and or other preparation or submission of the bids.

**Dr.T.A.B**

**Sanusi, Acting Registrar.**